

**EMPLOYMENT NOTICE**

**EX-SERVICEMEN CONTRIBUTORY HEALTH SCHEME (ECHS) POLYCLINICS  
UNDER THE JURISDICTION OF STATION HEAD QUARTERS CHENNAI**

1. ECHS invites applications for the following appointments from Ex-Servicemen and Civilians to be employed as contractual employees on various appointments tenable at the following Polyclinics, under the jurisdiction of Station Headquarters, Chennai for the vacancies arising upto Sep 2022. **Shortlisted candidates will be called for interview through SMS/email.** Employment period for Ex-Servicemen would be 12 months and for Civilians it will be 11 months.

2. The details of appointments along with terms and conditions including, eligibility criteria are as follows:-

Ser No	Appointment	Total Vac	Place of Vacancy	No of Vac	Basic Qualification	Work experience	Age Limit for Employment	Gross Monthly Remuneration
<b>MEDICAL OFFICERS</b>								
(a)	Medical Specialist	02	Vellore Chennai	01 01	MD/MS in Speciality concerned.	Min 3 years experience in the speciality after Post Graduation.	68	Rs.1,00,000/-
(b)	Medical Officer	15	Vellore Chennai Avadi Tiruvannamalai Kanchipuram Island Ground Villupuram Puducherry Cuddalore	04 02 02 01 01 01 01 01	MBBS	Min 3 years experience after Internship.	66	Rs.75000/-
(c)	Dental Officer	02	Vellore Island Ground	01 01	BDS	Min 3 years work experience.	63	Rs.75000/-
(d)	Gynaecologist	02	Vellore Chennai	01 01	MD/MS in speciality concerned/ DNB	Min 3 years in the subject concerned after post Graduation	68	Rs. 1,00,000/-
<b>PARA – MEDICAL STAFF</b>								
(e)	Radiographer	01	Vellore	01	GNM Diploma/ Class I Radiographer Course (Armed Forces)	Min 5 years experience.	56	Rs.28100/-
(f)	Lab Technician	05	Vellore Avadi Kanchipuram Island Ground Puducherry	01 01 01 01 01	BSc (Medical Lab Technician) or 10 +2 with Science & DMLT/Class 1 Lab Technician course (Armed Forces)	Min 3 years experience as a Lab Assistant in Medical Laboratory.	56	Rs.28100/-
(g)	Lab Assistant	01	Avadi	01	BSc (Medical Lab Technician) or 10 +2 with Science & DMLT /Class 1 Lab Technician course (Armed Forces)	Min 5 years experience as a Lab Assistant in Medical Laboratory.	56	Rs.28100/-



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Ser No	Appointment	Total Vac	Place of Vacancy	No of Vac	Basic Qualification	Work experience	Age Limit for Employment	Gross Monthly Remuneration
(h)	Physiotherapist	02	Chennai Kanchipuram	01 01	Diploma/Class1 Physiotherapy Course (Armed forces)	Min 5 years experience as a physiotherapist	56	Rs.28100/-
(j)	Pharmacist	09	Vellore Chennai Avadi Tiruvannamalai Kanchipuram Island Ground Cuddalore	02 02 01 01 01 01	B.Pharm or 10 +2 with Physics, Chemistry & Biology and Dip in Pharm	Min 3 years experience as a Pharmacist.	56	Rs.28100/-
(k)	Dental A/T/H	04	Vellore Avadi Villupuram Cuddalore	01 01 01 01	10 +2 with Physics, Chemistry & Biology & 2 years Diploma in Dental Hygienist Course /Class -1 Dental Hygienist Course (Armed Forces)	Min 5 years experience as Dental Hygienist in recognised Dental Laboratory/ Clinic/ Hospital	56	Rs.28100/-
(l)	Nursing Asst	11	Vellore Chennai Avadi Tiruvannamalai Kanchipuram Island Ground Villupuram Puducherry Cuddalore	02 02 01 01 01 01 01 01 01	GNM Diploma/ Class I Nursing Assistants Course (Armed Forces)	Min 5 years experience.	56	Rs.28100/-
<b>NON -MEDICAL STAFF</b>								
(m)	Officer -in - Charge	04	Vellore Chennai Avadi Kanchipuram	01 01 01 01	Reserved for retired Defence Officers	Min 5 years experience in health Care institution or managerial positions.	63	Rs.75000/-
(n)	Driver	04	Vellore Chennai Tiruvannamalai Island Ground	01 01 01 01	Min passed Class - 8 <sup>th</sup> Class - I Driver MT (Armed Forces) Holding a civil driving license (LMV)	Min 5 years experience as a Driver.	53	Rs.19700/-
(o)	Safaiwala	05	Vellore Avadi Kanchipuram Puducherry Cuddalore	01 01 01 01 01	Literate	Min 5 years experience as a Safaiwala.	53	Rs.16800/-
(p)	Clerk	03	Chennai Villupuram Cuddalore	01 01 01	Graduate/Class 1 Clerical Trade (Armed Forces)	Min 5 years experience as a clerk/ office clerical job.	53	Rs.16800/-
(q)	DEO	02	Chennai	02	Graduate/Class I Clerical Trade (Armed Forces)	Minimum 5 years experience.	53	Rs.28100/-



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Ser No	Appointment	Total Vac	Place of Vacancy	No of Vac	Basic Qualification	Work experience	Age Limit for Employment	Gross Monthly Remuneration
(r)	Female attendant	03	Vellore Avadi Tiruvannamalai	01 01 01	Literate	Minimum 5 years experience in civil/Army Health institutions	53	Rs.16800/-
(s)	Chowkidar	02	Vellore Tiruvannamalai	01 01	Education Class 8 <sup>th</sup> Std or GD Trade (Armed Forces)		53	Rs.16800/-
(t)	IT Networking	01	Chennai	01	Diploma/Certificate/Equivalent in IT Networking, Computer application	Minimum 2 years experience as a IT networks	53	Rs. 28100/-
(u)	Peon	01	Chennai	01	Education Class 8 <sup>th</sup> Std or GD Trade (Armed Forces)	Minimum 5 years experience.	53	Rs. 16800/-

3. **General Instructions:-**

(a) Individual application for each post as per format attached herewith and also available on [www.echs.gov.in](http://www.echs.gov.in) (duly affixed with Passport size photo) should be submitted along with all supporting documents. The application must reach Stn HQ (ECHS), Fort Saint George, Chennai-09 on or before 05 Mar 2022. Incomplete application in any form will be rejected. Only one application is required to be submitted for a particular post for all Polyclinics.

Ser No	List of Supporting Documents
(i)	Pension Payment Order (PPO).
(ii)	Discharge Book.
(iii)	Ex-Serviceman Identity Card.
(iv)	Aadhar card & PAN Card.
(v)	Educational Certificate/Mark Sheet of 10th, 12th, Diploma, Graduation, Post-Graduation.
(vi)	Registration Certificate (For Medical and Para Medical Candidate Only).
(vii)	Computers Course Certificate.
(viii)	Experience Certificates.
(ix)	<b>MEDICAL FITNESS CERT DULY SIGNED BY :-</b> (aa) For ESM: Medical Officer of dependent Polyclinic and countersigned by OIC ECHS Polyclinic. (ab) For Civilian candidates: Chief Medical Officer of Govt Hospital only.
(x)	No Objection Certificate from current employer (if applicable).

(b) Candidates earlier employed in ECHS but whose services were terminated or who had resigned or are blacklisted need not apply. These applications will be rejected.

(c) Only those candidates meeting eligibility criteria and completed application form shortlisted by the Board of Officers will be considered for interview. Computer Qualified Candidates will be given preference over Non computer qualified candidates. The eligible candidate will be informed the date and time of the interview through email /SMS and list will also be displayed on the Notice Board.

(d) No separate interview call letter will be sent.

(e) Candidates will bring all original documents as applicable at the time of interview. No TA/DA will be admissible for attending the interview.

(f) Employment of all individuals will be at the discretion of the appointing auth. Change in terms and condition of employment arising out of unforeseen circumstances, at any stage of employment, without any prejudice would be without compensation at the discretion of the appointing auth.

(g) Changes to this NOTICE if any, will be posted on ECHS web site only.

(h) Those who have worked in any Empanelled Hospital will have clear gap of one year from the date when appointment is relinquished in an Empanelled Hospital and the date when they join any ECHS establishment.

(j) Anybody found using unfair means or creating a ruckus at the time of the interview will be severely dealt with as per Code of Criminal Procedure Act 1973 on the subject.



*[Handwritten signature]*

**APPLICATION FORM : EMPLOYMENT IN ECHS**

1. Name of post applied for : \_\_\_\_\_
2. Choice of Polyclinic applied for (Vellore, Chennai, Avadi, Tiruvannamalai, Kanchipuram, Island Grounds, Villupuram, Puducherry & Cuddalore).

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_

**Affix Recent  
Passport  
size  
photograph  
Don't Staple**

3. Name of Candidate: \_\_\_\_\_ Father's/ Husband Name \_\_\_\_\_

4. If ESM, write the fwg :-

(a) Service No \_\_\_\_\_ Rank \_\_\_\_\_ Arms/Service \_\_\_\_\_  
Unit (Last Served) \_\_\_\_\_ Date of Retirement \_\_\_\_\_

5. Date of Birth: \_\_\_\_\_

6. Age \_\_\_\_\_ Years \_\_\_\_\_ Months \_\_\_\_\_ days (as on 01 Apr 2022).

7. Sex : Male/Female \_\_\_\_\_

8. Contact details:-

(a) Address \_\_\_\_\_  
\_\_\_\_\_ Pin \_\_\_\_\_  
Mobile No \_\_\_\_\_ E-Mail \_\_\_\_\_

9. Education Qualification & Additional Qualification (Photocopy duly attested to be att).

Ser No	Qualification	Year of Passing	Place & Name of School/Board/University	No of Attempts	% Marks
(a)	10 <sup>th</sup>				
(b)	12 <sup>th</sup>				
(c)	Graduation				
(d)	Post Graduation				
(e)	Diploma/Cert Course				
(f)	PG Diploma				
(g)	IT/Cmptr Courses				
(h)	Any other Courses				

10. **Work Experience**

Ser No	Name of Institute/Nature of Work & Appointment held.	Period of Employment		Experience Cert att (Yes/No)	Reason for leaving the job	Any type of disciplinary action initiated against the ESM during the entire service (only for ESM)
		From	To			
(a)						
(b)						
(c)						
(d)						
(e)						
(f)						

11. If presently employed in ECHS, Period of Employment wef \_\_\_\_\_ Years \_\_\_\_\_ & Months \_\_\_\_\_.

12. Reason for leaving/termination of service with ECHS \_\_\_\_\_.

### **DECLARATION**

(a) I hereby declare that I have no employment or stake in any ECHS empanelled medical facility or hospital or I was employed / had a stake in ECHS empanelled medical facility namely \_\_\_\_\_ which I relinquished on \_\_\_\_\_ (DD/MM/YY).

(b) I fully understand that in the event of any information furnished by me above being found false or incorrect, action can be taken against me.

(c) I undertake that the choice of Polyclinic given is only a choice and I agree to work in any polyclinic where I may be appointed.

(d) I declare that my services have not been terminated on discipline grounds from any ECHS establishment and I have never been denied the second year extension of my ECHS contract for being unsuitable or by being not recommended for the same.

(e) The details contained in this application are true and correct to the best of my knowledge and belief.

(f) I have not resigned earlier from any post from any ECHS Polyclinic.

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

Dated: \_\_\_\_\_

13. **Documents Required. One set of Photocopies** of Age and Address Proof, Aadhaar Card, PAN Card, PPO, Discharge Book, ESM I/Card, Release Order, Med Fitness Cert, Education Qualification Cert, Valid Medical / Dental Council Registration Cert, Work / ECHS Experience Cert (as applicable), No Objection Cert from current employer (if applicable), Valid Driving License for LMV /Hy Vehs (for drivers only) to be attached duly self attested. Attempt Certificate/year wise mark sheets for passing MBBS/BDS. **Application for OIC ECHS Polyclinic to be submitted in DUPLICATE alongwith copy of Record of Service.**

**REGISTERED**

Station HQs, ECHS  
INS Jarawa  
C/o Navy Office  
Port Blair- 744 102

100/ECHS/EMP/Rect/2/22-23

02 Feb 22


Director IT  
Central Organisation, ECHS  
IHQ of MoD (Army)  
AG's Branch, Thimayya Marg  
Near Gopinath Circle  
Delhi Cantt- 110010

**EX-SERVICEMEN CONTRIBUTORY HEALTH SCHEME (ECHS) EMPLOYMENT  
NOTICE FOR VARIOUS POSTS FOR ECHS POLYCLINIC, PORT BLAIR**

1. Station Headquarters, ECHS Cell, INS Jarawa, Port Blair invites application to engage services for the various posts as mentioned below for ECHS Polyclinic, Port Blair on contractual basis. A copy of Employment notice for the same is hereby forwarded as an enclosure to this letter for necessary action at your end.

Ser	Post	No. of Vacancies
(a)	Medical Officer	01
(b)	Nursing Assistant	01
(c)	Lab Technician	01
(d)	Female Attendant	01
(e)	Safaiwala	01

2. In view of the above, it is requested that the Employment notice may be published on website [www.echs.gov.in](http://www.echs.gov.in) for information of all concern.

  
(Palden W Lepcha)  
Lieutenant  
O/C ECHS Cell  
for Station Commander

**Copy to:-**

The Director  
Regional Centre ECHS  
Fort Saint George  
Chennai- 600009

- for information please

The Commander- in -Chief  
{for CSO (LA & P)}  
Headquarters, Andaman and Nicobar Command  
Port Blair - 744 102

-for information please