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## 2022/5

Advertisement for posts at RAC Ooty

### Recruitment Advertisement No. 2022/5

The National Centre for Radio Astrophysics, Pune [NCRA] of the Tata Institute of Fundamental Research [TIFR] (an autonomous institute under the umbrella of Department of Atomic Energy of the Government of India) is an internationally reputed research institute. NCRA-TIFR is located inside the Pune University Cam Facilities operated by NCRA-TIFR include, the Ooty Radio Telescope (ORT) and the Giant Metrewave Radio Telescope (GMRT). Located about 80 KM north of Pune, GM the world's largest radio telescope at metre wavelengths. NCRA is on the lookout for suitably qualified candidates for the following positions at RAC Ooty:

Sr	Post Name	HQ	No. of Posts	Reservations					Max Age	Pay Level / Pay Stage	TME
				UR	SC	ST	OBC	PwBD EWS			
1	Technical Assistant-B (Elex)	Ooty	1					1	28	6/01	53034
2	Scientific Assistant-B (Elex / Computers)	Ooty	1			1			33	6/01	53034
3	Laboratory Asst-B (Elex)	Ooty	2				1		31	3/01	33443
									1	28	3/01
4	Tradesman-B (Electrical)	Ooty	1					1	28	3/01	33443
5	Work Asst (Admin)	Ooty	4		1				33	1/01	26946
							2		31	1/01	26946
									1	28	1/01
6	Security Guard	Ooty	2					1	28	1/01	26946
							1		31	1/01	26946

**UR:** Unreserved; **OBC:** Other Backward Caste; **SC:** Scheduled Caste; **ST:** Scheduled Tribe; **PwBD:** People with Benchmark Disability; **EWS:** Economically Weaker Section.

#### 1. Technical Assistant-B (Electronics) [1 Post; EWS; HQ: Ooty] [Click to apply online](#)

[Pay Level: 06; Pay Stage: 01; TME: 53034/-]

**Essential Qualification:** (a) Full Time Science Graduate (from a recognized University/Institute with aggregate of 60% marks) in relevant discipline. OR (a) Full time Diploma in Engineering (from a recognized University/Institute with aggregate of 60% marks) in relevant discipline. (b) Knowledge of use of personal computers and applications.

**Essential Experience:** 2-years experience as per the requirement of the Section / Department.

**Desirable:** CAD tool for PCB designing, knowledge of circuit simulation using Workbench/Circuit maker or equivalent software.

**Age:** Maximum 28 years.

#### 2. Scientific Assistant-B (Electronics / Computers) [1 Post; ST; HQ: Ooty] [Click to apply online](#)

[Pay Level: 06; Pay Stage: 01; TME: 53034/-]

**Essential Qualification:** (a) Full time B.Sc (Computer Science/ Electronics/ DERE) with aggregate 60% marks from a recognized University/ Institute OR (a) Diploma Computer Engineering with aggregate 60% marks from a recognized University/ Institute. (b) Knowledge of use of personal computers and its applications. (c) Post requires shift duty.

**Essential Experience:** 2-years' experience in a reputed organisation.

**Nature of job:** Providing assistance in installation and maintenance of computer, network equipment, network wiring including identification and rectification of simple hardware faults.

**Desirable:** Experience in computer and network system trouble shooting.

**Age:** Maximum 33 years.

### 3. Laboratory Assistant-B (Electronics) [2 Posts; 1-OBC; 1-EWS; HQ: Ooty] Click to apply online

[Pay Level: 03; Pay Stage: 01; TME: 33443/-]

**Essential Qualification and Experience:** (a) Full Time H.S.C. with 60%. (b) Two-year experience in Laboratory OR (a) National Trade Certificate (NTC) (aggregate of 60% marks) awarded by National Council of Vocational Training (NCVT) in electronics or equivalent. (b) Two years' experience in electronics lab of a reputed organisation OR (a) National Apprenticeship Certificate (NAC) (aggregate of 60% marks) awarded by National Council of Vocational Training (NCVT) in electronics or equivalent. (b) year experience in electronics lab of a reputed organisation.

**Desirable:** SMD soldering for RF circuits, testing and installation of electronic circuits, knowledge of how to use CRO/DSO

**Age:** Maximum 31 years for OBC & 28 years for EWS.

### 4. Tradesman-B (Electrical) [1 Post; EWS; HQ: Ooty] Click to apply online

[Pay Level: 03; Pay Stage: 01; TME: 33443/-]

**Essential Qualification:** (a) National Trade Certificate (NTC) (with aggregate of 60% marks) awarded by National Council of Vocational Training (NCVT) in electrical or equivalent discipline. (b) Two years' experience OR (a) National Apprenticeship Certificate (NAC) (with aggregate of 60% marks) awarded by National Council of Vocational Training (NCVT) in electrical or equivalent trade. (b) 1-year experience in relevant field.

**Desirable:** Electrical B license

**Age:** Maximum 28 years.

### 5. Work Assistant [4 Posts; 1-SC; 2-OBC; 1-EWS; HQ: Ooty] Click to apply online

[Pay Level: 01; Pay Stage: 01; TME: 26946/-]

**Essential Qualification:** (a) Passed S.S.C. OR Equivalent from a recognized Board OR (b) National Trade Certificate (NTC) (Electronics) awarded by National Council Vocational Training (NCVT) in relevant field.

**Essential Experience:** One-year experience maintenance in the areas: plumbing/ electronics/ electrical / carpentering / masonry / garden and horticulture/ estate .

**Nature of job:** Electronics Lab. Wiring, testing and maintenance of electronics lab.

**Age:** Maximum 33 years for SC; 31 years for OBC; 28 years for EWS.

### 6. Security Guard [2 Posts, 1-EWS; 1-OBC; HQ: Ooty] Click to apply online

[Pay Level 1; Pay Stage 1; TME: 26,946/-]

**Essential Qualifications:** S.S.C. or Equivalent (Central/State Board Examinations).

**Essential Experience:** (i) Minimum three years' experience in Defence / CAPF/ Security work in a reputed organisation. (ii) Firefighting Training, First Aid Certificate/ certificate/ Civil Defence training/ Home Guard (This clause is not applicable to candidates for Defence/ CAPF) (iii) Knowledge of use of personal computers and applications.

#### **Physical Fitness:**

**Male:** Height not less than 165 cms; (b) Chest 80-85 cms. (c)Weight: corresponding to height and age as per medical standards. (d) Eye Sight: The minimum vision should be 6/6 and naked eye vision for both eyes should be 6/9 and colour recognition.

**Female:** Height not less than 157 cms; (b) Chest [Not applicable] (c)Weight: corresponding to height and age as per medical standards. (d) Eye Sight: The minimum vision should be 6/6 and naked eye vision for both eyes should be 6/9 and colour recognition.

**Physical Efficiency Test:** a) Running Fitness for male candidates: 100 meters in 16 seconds and 1.6 km in 6.30 minutes for running tests conducted on smooth and straight running tracks.

-Running fitness for Ex-Servicemen, Military Service Personnel, CAPF and internal candidates above 35 years, Females :100 meters in 18 secs and 1.6 km in 8.30 min for running tests conducted on smooth and straight running tracks.

(b) Shot put (except females) (7.26 kgs) 4.5 mts.

(c) Chin ups except females: Upto 30 years: 08-09 numbers; 30-40 years: 05-06 numbers;

(d) Push-ups except females: 40-45 years: 16-17 numbers; Above 45 years: 12-13 numbers;

(e) Sit ups except females: Up to 30 years: 25 - 29 numbers; 30-40 years: 20-24 numbers; 40-45 years: 15-19 numbers; Above 45 years: 10-14 numbers.

**Age: Maximum 33 years for ST; Maximum 31 years for OBC.**

**Note:** (1) HQ mentioned is for the present. All the above posts are transferable within NCRA campuses i.e. Pune, Khodad & Ooty. (2) Candidates will be required to in shifts/ beyond office hours and on Saturdays, Sundays and holidays, as per the exigencies of the Centre. (3) The Institute reserves the right to restrict the number of candidates for the recruitment process to a reasonable limit on the basis of the qualifications and experience prescribed in the advertisement. For posts, such as Tech Assistant, Tradesman, Laboratory Assistant, Driver, Work Assistant and Security Guard, candidates with higher qualification will not be considered. At the same time candidates should make full disclosure in their applications. Any information that was not disclosed and is found out at a later stage will be dealt with appropriate disciplinary action. (4) Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for the recruitment process. (5) The Institute reserves the right not to fill the post herein advertised. (6) Canvassing in any form shall disqualify the candidate.

**Essential Experience:** Post qualification experience in the relevant field.

**Last date for** receipt of the applications is 31st August 2022. Age, Qualification & experience will be reckoned as on 1-Jul-2022. **TME:** Total Monthly Emoluments.

**How to apply:** Candidates are encouraged to apply on-line at <http://www.tinyurl.com/ncra2022>. Those who cannot apply online, can submit hard copy in the prescribed format, in a sealed cover super-scribing the post applied for on the envelope to the Administrative Officer, NCRA-TIFR, Post Bag 3, Ganeshkhind, Pune University Car Pune 411007. Applications received online/by post after the last date will not be considered. For details such as advertisement, application format, experience etc., visit <http://www.tinyurl.com/ncra2022>

**Selection Procedure:** If the eligible number of applications are large, the Centre will restrict the number of candidates for written tests by applying additional parameters like merit list of the applicants based on the marks in the basic qualification, number of years of experience and select reasonable number of candidates for each post for recruitment purpose. Centre will conduct more than one written test, online test, skill test, for making a primary merit list. This merit list is not a select list. This merit list will be used to further shortlisting of the candidates for final written tests, online interviews, wherever required. Top scorer from the final list made by the Selection Committee will be considered for selection if the candidate is otherwise suitable.

Please note that the detailed advertisement published on the NCRA website is final and candidates are encouraged to go through the website for any updates from time to time.

*In case of any difficulty in making online application please send email describing the difficulty to [estt@ncra.tifr.res.in](mailto:estt@ncra.tifr.res.in)*

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