

THE GANDHIGRAM INSTITUTE OF RURAL HEALTH AND FAMILY WELFARE TRUST
SOUNDRAM NAGAR, GANDHIGRAM POST, DINDIGUL DIST., TAMILNADU-624302

VACANCY NOTIFICATION
No. GIRH/ESTT/PRC/0775/2022

Date: 08.01.2023

Phone: 0451-2452346, 2999923
E-Mail: girhfwtdgl@rediffmail.com /
prcgirhfwtdgl@gmail.com
Website: www.girhfwtdgl.org

The Gandhigram Institute of Rural Health and Family Welfare Trust (GIRH&FWT) is a popular community oriented health promotion Institute founded by Dr.T.S. Soundram in the year 1964. The Institute has the expertise to conduct Training programmes / Research / Service and Teaching. Applications are invited for the following posts up to **23rd January 2023**, at 5.00 pm. Applicants should carefully go through the terms and conditions given at the end of the page.

| | | |
|-----------|-------------------------|--|
| | Name of the Post | Assistant Chief Grant : Population Research Centre (PRC) |
| | No.of Vacancy | ONE |
| | Pay | PB3, 56900-180500 (level – 23) |
| | Nature of Employment | Temporary and likely to continue with continuation of the PRC scheme. |
| 1. | Qualification | 1. Good academic record with a Ph.D Degree in the concerned / allied / relevant field. 2. Atleast high second class Post Graduate Degree in Demography / Population Studies / Statistics / Economics / Mathematics / Sociology/ Geography / Psychology / Anthropology 3. Persons with P.G. Degree other than Demography / Population Studies should have completed a minimum one year regular course in Demography/ Population Studies at a recognized institution / University. 4. Not less than eight years Training / Research experience in Population Studies / Demography or conducting Socio – Economic Surveys / Demographic Surveys 5. Evidence of published work with minimum 5 publications as books and / or research / policy papers. |
| | Age | up to 55 years as on 08.01.2023 |
| | Category | General |

| | | |
|-----|---------------------------------|---|
| 2. | Name of the Post | LOWER DIVISION CLERK (Grant : Population Research Centre) |
| | No. of Vacancy | ONE |
| | Pay | Consolidated salary Rs.25,590/- p.m. |
| | Nature of Employment | As per PRC norms Duration of the post – one year |
| | Qualification | a. Must have passed S.S.L.C Public Examination or its equivalent with eligibility for admission to Higher Secondary Courses of Studies (or) to College Courses of Studies b. Should have passed Typewriting English Higher Grade and Typewriting Tamil Lower Grade and c. Knowledge of Computer operation |
| Age | Below 35 Years as on 08.01.2023 | |
| 3. | Name of the Post | MULTI TASK STAFF (Grant : Population Research Centre) |
| | No. of Vacancy | ONE |
| | Pay | Consolidated salary Rs.21,738/- p.m. |
| | Nature of Employment | As per PRC norms Duration of the post – one year |
| | Qualification | 1. Pass in VIII Standard; 2. Know cycling; and 3. Willing to work late hours |
| Age | Below 35 Years as on 08.01.2023 | |

Research Fellow – No. of Posts - 2 (Contractual)

| S.No. | Post | Qualification | Experience | Age Limit | Monthly Emoluments |
|-------|---------------------|--|--|---------------------------------------|------------------------|
| 4. | Research Fellow – 1 | At least 2 nd class post Graduate degree in Demography/Population Studies/Statistics/Economics/Mathematics/Sociology from a recognized Institution/University | Four years of experience post qualification (i.e. after post Graduation) | Below 35 Years as on 8th January 2023 | Rs. 28,000/- per month |
| 5. | Research Fellow – 2 | At least 2 nd class post Graduate degree in Demography/Population Studies/Statistics/Economics/Mathematics/Sociology from a recognized Institution/University | One year of experience post qualification (i.e. after post Graduation) | | Rs. 25,000/- per month |

Desirable: Candidates who have registered / undergoing / awaiting for results for M.Phil / Ph.D can also apply.

ADVERTISEMENT No.GIRH/ESTT/PRC/0775/2022

TERMS AND CONDITIONS FOR ASSISTANT CHIEF POST ONLY

- 1 .GIRH & FWT., reserves the right to fill up or to alter or modify or cancel the entire process of recruitment without assigning any reason.
2. Any delay on postal reasons shall not be entertained.
3. Candidate should read all the instructions and particulars of advertisement.
4. Hard copy of self attested mark sheets, certificates, testimonials and other documents must be sent along with the application.
5. Application costs Rs. 500/- Demand Draft Drawn in favour of Director GIRH & FWT should be sent along with application,
6. Application without Demand Draft will not be considered.
7. E-mail id and mobile phone number should be mentioned in the application. All the communications will be sent through e-mail and Post.
8. Short listed candidates only called for interview. The call letters will be communicated through e-mail and Post.
9. Applications which are not in conformity with the requirement or which are received after due date will be rejected. Mere fulfilling of requirement as laid in the advertisement does not qualify a candidate for an interview. No correspondence will be entertained with candidates for not short listed for an interview / appointment. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.
10. Canvassing in any form will be treated as disqualification.
11. Candidates applying for Reserve posts category should submit copy of Community certificate issued from the competent authority.
12. Applicants working in Govt. / Semi-Govt. Organization and private institution should send their applications through proper channel.
13. A candidate should furnish all the relevant information regarding his/her previous service, legal proceeding or complaint, if any, pending in r/o his/her previous appointment/services. Furnishing of incorrect or false information shall be treated as disqualification for the post at any point of time.
14. Applications form along with photocopies of testimonials, certificates, degrees, diplomas, should reach the Director, **The Gandhigram Institute of Rural Health and Family Welfare Trust, Soundram Nagar, Ambathurai, Gandhigram (P.O), Dindigul (Dt) 624 302 on or before 23rd January 2023.** Original documents will have to be produced at the time of interview. **No online applications will be entertained.**
15. If any updating in respect of Qualification / Experience etc., may be intimated referring your application details.
16. The Selected candidate will be paid Salary and allowances, Employee Provident Fund applicable and Gratuity as per the Act. Other benefits like Surrender leave salary, Pongal Ex-gratia. Leave Travel concession and Encashment of Earned leave and Unearned leave of Private Affairs will be given.

By
Dr. S.SEETHALAKSHMI
DIRECTOR.

TERMS AND CONDITIONS FOR LOWER DIVISION CLERK / MULTI TASK STAFF & RESEARCH FELLOW.

- 1) GIRH & FWT., reserves the right to fill up or to alter or modify or cancel the entire process of recruitment without assigning any reason.
- 2) Any delay on postal reasons shall not be entertained.
- 3) Candidate should read all the instructions and particulars of advertisement.
- 4) Hard copy of self attested mark sheets, certificates, testimonials and other documents must be sent along with the application.
- 5) Application costs Rs. 500/- Demand Draft Drawn in favour of Director GIRH & FWT should be sent along with application,
- 6) Application without Demand Draft will not be considered.
- 7) E-mail id and mobile phone number should be mentioned in the application. All the communications will be sent through e-mail and Post.
- 8) Short listed candidates only called for interview. The call letters will be communicated through e-mail and Post.
- 9) Applications which are not in conformity with the requirement or which are received after due date will be rejected. Mere fulfilling of requirement as laid in the advertisement does not qualify a candidate for an interview. No correspondence will be entertained with candidates for not short listed for an interview / appointment. If the post applied for is not indicated on the top of the envelope & the application, the same will not be entertained.
- 10) Canvassing in any form will be treated as disqualification.
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DIRECTOR.