



Website Advertisement

Department of Agricultural Marketing & Agri Business,

CIPET Road, Thiru-Vi-Ka Industrial Estate,
Guindy, Chennai-600 032.

Tel: 044-22253885, Fax: 044-22252754

E.mail: tnsfac2023@gmail.com

On behalf of Governor of Tamil Nadu, Director of Agricultural Marketing and Agri Business invites applications from eligible and interested candidates for the following posts **on contract basis for 2 years** to work in the Tamil Nadu Small Farmers Agriculture Consortium (TNSFAC) in Department of Agricultural Marketing and Agri Business, Chennai – 32.

1. The pre requisites on qualification and experience is as given below -

S.No	Specialist	Basic Qualifications and Experience	Desirable qualifications	Monthly Honorarium (Rs)
1.	Accounts Specialist	1. M.Com from a recognized University 2. 5 years experience in Accounts	5 years Experience in Statutory Audit	75,000/-

2. Allowances:

The travelling allowances and related allowances during tour will be as per rules in force.

3. Duties and Responsibilities:

Account Specialist:

- To assist the FPOs in maintaining the records as per the Registrar of Compliance.
- To assist in conducting AGM Meeting as per the Companies Act and filing in the Ministry of Affairs, Gol.
- To assist in generating audited balance sheet for every year.
- To assist in calculation of net worth (Assets – Liabilities) and turn over for FPOs.

- To assist in calculating BCR.
- Monitoring the fund flow to Deputy Director of Agriculture (AB), Resource Institution/CBBOs and Farmer Producer Organizations.
- Facilitate FPOs in legal Compliances viz., a) Licenses (FDA, FSSAI, Pollution Control, etc.,) b) compliance with taxation laws, compliances under Companies Act for maintenance of Records, preparation of financial statements – Balance sheet, Profit & Loss account, annual return, compliance certificate and holding meetings, statutory Registers & books maintenance, etc.,
- Attend the calls/enquiries of FPOs/Farmers through Toll free number/What's app service.
- Any other works assigned by the Director of Agricultural Marketing and Agri Business.

Selection Procedure:

1. The candidates are requested to apply with a detail C.V. along with all self attested documents related to Eligibility through email / post.
2. The selection of Experts shall be on the basis of written examination and interview.
3. The engagement is purely contractual and temporary in nature and will be for an initial period of 6 months and extendable for the project period based on requirement and performance.

The application with CV must reach the office of the undersigned before **30.06.2023** through email or by post. Application received thereafter would not be entertained. The candidates shortlisted for written test and interview on the basis of C.V. and related documents and would be individually informed about the date & time for the written test / interview. No TA/DA will be admissible for attending interview.

Address:

The Managing Director, TNSFAC
Agricultural Marketing and Agri Business, Guindy, Industrial Estate, Chennai
– 600 032.

Email id: tnsfac2023@gmail.com

Fax: 044 – 22252754, Phone: 044 – 22253884, 22253885

Sd/-Dr.S.Natarajan
Managing Director
TNSFAC